



FUNDRAISING FOR GOOD
REGISTRATION FORM

PO Box 40767
Upper Hutt
Tel 04 528 0742
Fax 04 528 2588
www.foresee.co.nz
kirsty@foresee.co.nz

Please complete the registration form below and fax or post it back to us to reserve your place on this workshop. We will then email an invoice/receipt through to you. We will hold your place for 21 days, during which time we should receive payment in full. Upon receipt of payment, we will send you confirmation of your registration. If the invoice is not paid within 21 days, your place will be made available to other applicants. Bookings made within 21 days of the course date must be paid immediately.

NAME _____

TITLE _____

ORGANISATION _____

ORG ADDRESS _____

TELEPHONE _____ MOBILE _____

EMAIL _____

ADDRESS INVOICE TO _____

Do you subscribe to either Fundraising in New Zealand or Sponsorship Profile? Yes ___ No ___

Please write number attending below in the shaded boxes

	WELLINGTON	AUCKLAND	NELSON	INVERCARGILL
Session One				
9am - 12pm	30 January 2009	20 February 2009	27 February 2009	20 March 2009
Session Two				
1pm - 4pm	30 January 2009	20 February 2009	27 February 2009	20 March 2009
To receive Early Bird pay in full by	31 December 2008	19 January 2009	23 January 2009	20 February 2009

Note: If attending both sessions, lunch included



GST No 60-958-610

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	Early Bird, Group Bookings & Subscribers				Full Price		
		Excl GST	GST	Incl GST	Excl GST	GST	Incl GST
Session One	\$120.00	15.00	\$135.00	\$150.00	18.75	\$168.75	
Session Two	\$200.00	25.00	\$225.00	\$230.00	28.75	\$258.75	

If you are unsure about any of the pricing, we will be only too happy to answer your queries before you send the form back to us. Call Kirsty on (04) 528-0542.

Fee payable \$ _____ + GST = \$ _____

- A cheque made out to 'Foresee Communications Ltd' is enclosed
- Please send me an invoice
- Please charge my Visa or Mastercard

PLEASE INDICATE: VISA OR MASTERCARD _____

CREDIT CARD NUMBER: _____

EXPIRY DATE: _____

NAME ON CREDIT CARD: _____

SIGNATURE: _____

Booking Terms and Refund Policy

- Registrations will be accepted up to three days before the course date.
- Early Bird rates apply for registrations paid in full by the date shown on table overleaf.
- Group bookings apply where three or more people attend from one organisation.
- Subscribers to Foresee's two monthly publications are eligible for the Early Bird rate, regardless of when they register.
- Payment of course fees is expected on registration.
- A full refund will be given if cancellation is made 10 or more working days before the course date.
- If notice of cancellation is between 5 and 10 working days, 50% of the course fee will be refunded.
- No refunds will be issued for cancelling within 5 working days of the course.
- If the course is cancelled by Foresee Communications, a full refund will be given.
- Foresee Communications reserves the right to alter the training course programme. In that case, all efforts will be made to contact course registrants to advise them of any major changes.
- Payment of course registration assumes acceptance of these terms and conditions.